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5 Health & Human Services

Aitkin County



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Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5462	Bremer Bank (Elan ACH)					
12	05-400-440-0410-6332		40.96 ADMIN-LODGING		Hotel/Lodging	N
13	05-420-600-4800-6332		96.54 ADMIN-LODGING		Hotel/Lodging	N
19	05-420-600-4800-6332		420.00 IM-SUPERVISOR CONF LODGING(JG)		Hotel/Lodging	N
			08/12/2024 08/12/2024			
14	05-430-700-4800-6332		155.06 ADMIN-LODGING		Hotel/Lodging	N
16	05-430-700-4800-6332		228.75 SS - TRAINING LODGING (ES)		Hotel/Lodging	N
			08/19/2024 08/20/2024			
18	05-430-700-4800-6332		420.00 SS-SUPERVISOR CONF LODGING(RP)		Hotel/Lodging	N
			08/08/2024 08/08/2024			
1	05-430-700-4800-6405		327.77 GROC BILLED IN ERROR SEE CREDI		Office Supplies	N
			08/14/2024 08/14/2024			
15	05-430-700-4800-6405		79.97 SS-BUSINESS CARDS (CR/SS GEN)		Office Supplies	N
			08/22/2024 08/22/2024			
17	05-430-700-4800-6405		327.77- CR GROC BILLED IN ERROR		Office Supplies	N
			08/14/2024 08/14/2024			
9	05-400-400-0402-6266		16.03 WEBEX (PUBLIC HEALTH)	161-01924168	Software Fees/License Fees	N
			08/09/2024 09/08/2024			
2	05-400-440-0410-6266		6.73 WEBEX (SP, CG, PA)	161-01924168	Software Fees/License Fees	N
			08/09/2024 09/08/2024			
6	05-400-440-0410-6266		16.03 WEBEX (EM)	161-01924168	Software Fees/License Fees	N
			08/09/2024 09/08/2024			
3	05-420-600-4800-6266		15.87 WEBEX (SP, CG, PA)	161-01924168	Software Fees/License Fees	N
			08/09/2024 09/08/2024			
7	05-420-600-4800-6266		16.03 WEBEX (JG)	161-01924168	Software Fees/License Fees	N
			08/09/2024 09/08/2024			
8	05-420-640-4800-6266		16.03 WEBEX (JH)	161-01924168	Software Fees/License Fees	N
			08/09/2024 09/08/2024			
4	05-430-700-4800-6266		25.50 WEBEX (SP, CG, PA)	161-01924168	Software Fees/License Fees	N
			08/09/2024 09/08/2024			
5	05-430-700-4800-6266		48.09 WEBEX (KL, JS, RP)	161-01924168	Software Fees/License Fees	N
			08/09/2024 09/08/2024			
11	05-430-700-4800-6266		16.04 WEBEX (ADULT SERVICES)	161-01924168	Software Fees/License Fees	N
			08/09/2024 09/08/2024			
5462	Bremer Bank (Elan ACH)		1,617.63	18 Transactions		
5 Fund Total:			1,617.63	Health & Human Services	1 Vendors	18 Transactions

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25 Opioid Remediation Settlement

Aitkin County



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<u>No.</u>	<u>Account/Formula</u>		<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
10	5462	Bremer Bank (Elan ACH)		16.03	WEBEX (OPIOID)	161-01924168	Data Processing/Computer Services	N
		25-000-000-0000-6266			08/09/2024 09/08/2024			
	5462	Bremer Bank (Elan ACH)		16.03	1 Transactions			
25 Fund Total:				16.03	Opioid Remediation Settlement	1 Vendors	1 Transactions	
Final Total:				1,633.66	2 Vendors	19 Transactions		

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MANUAL WARRANTS/VOIDS/CORRECTIONS

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1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5462	Bremer Bank (Elan ACH)					
3	01-090-000-0000-6240		278.00 REGISTRATION	000315312	Membership/Dues/Association Fees	N
14	01-252-000-0000-6330		22.10 #227 NO - TRANSPORT MEAL	032635	Prisoner Transportation & Travel	N
15	01-252-000-0000-6330		22.53 #227 NO- TRANSPORT MEAL	056831	Prisoner Transportation & Travel	N
7	01-043-000-0000-6332		243.90 LODGING AND MISC FOR MAAP	1	Hotel / Motel Lodging	N
9	01-043-000-0000-6335		36.56 GAS FOR MOTOR POOL VEHICLE	12128	Gas/Vehicle Fuel Charges	N
8	01-043-000-0000-6339		42.21 MEALS FOR MAAP CONFERENCE	12128	Meals (Overnight)	N
35	01-043-000-0000-6268		225.00 MAAO	12249	Staff Training, Development	N
1	01-090-000-0000-6268		75.00 LAND ISSUES CLASS	1676-5692	Staff Training, Development	N
10	01-100-196-0000-6266		139.88 CHATGPT/DROPBOX	18638	Data Processing/Computer Services	N
21	01-280-000-0000-6339		21.96 #303 EM MEAL	2005	Meals (Overnight)	N
19	01-200-200-0000-6800		30.45 USPS	31010	VCET Program Expenditures	N
13	01-122-000-0000-6268		75.00 LAND USE TRAINING - KEARNEY	32446	Staff Training, Development	N
30	01-049-000-0000-6266		69.00 SHODAN - AUGUST	3AE6D18C-0008	Software Fees/License Fees	N
			08/16/2024 09/16/2024			
24	01-280-000-0000-6332		551.88 301/303 EM HOTEL	4172	Hotel / Motel Lodging	N
31	01-053-000-0000-6360		191.00 RACARIE SOFTWARE AUG-SEPT	4439	Services, Labor, Contracts	N
			08/01/2024 09/01/2024			
32	01-053-000-0000-6360		20.00 CHAT GPT	4439	Services, Labor, Contracts	N
			08/13/2024 09/13/2024			
2	01-049-000-0000-6332		118.91 HOTEL FOR CHRIS PLT C.E.	6945849	Hotel / Motel Lodging	N
23	01-280-000-0000-6339		36.79 301/303 EM MEAL	7013	Meals (Overnight)	N
20	01-280-000-0000-6335		55.00 #303 EM FUEL	807837	Gas/Vehicle Fuel Charges	N
22	01-280-000-0000-6339		38.79 #301/303 EM MEAL	902257	Meals (Overnight)	N
33	01-200-039-0000-6463		150.00 TROUBLESHOOT/REPAIR CARD PRINT	92786	Gun Permit Supplies/Expenses	N
34	01-110-000-0000-6415		214.58 AHU FILTERS	98655	Operational Supplies	N
29	01-049-000-0000-6266		6.99 DWG FASTVIEW	BI64030465	Software Fees/License Fees	N
16	01-252-000-0000-6330		14.26 #227 NO - TRANSPORT MEAL	C912281	Prisoner Transportation & Travel	N
17	01-200-000-0000-6360		5.00 SPYPOINT - GLARCO	CE486A8D-0023	Services, Labor, Contracts	N
			08/17/2024 09/17/2024			
18	01-200-000-0000-6360		5.00 SPYPOINT- GLARCO	CE486A8D-0024	Services, Labor, Contracts	N
			08/21/2024 09/21/2024			
25	01-252-000-0000-6330		564.29 #227 NO TRANSPORT FLIGHT/HOTEL	H2OUR4	Prisoner Transportation & Travel	N
27	01-252-000-0000-6330		564.29 HANSON- NO TRANSPORT FLIGHT	H2V5AV	Prisoner Transportation & Travel	N
26	01-252-000-0000-6330		358.48 C.N. - TRANSPORT FLIGHT NO	H3G5PQ	Prisoner Transportation & Travel	N
4	01-122-000-0000-6360		15.99 MONTHLY ZOOM CONTRACT	INV269912579	Services, Labor, Contracts	N
			08/22/2024 09/21/2024			
28	01-200-000-0000-6405		19.99 DROPBOX	TXQSRW2ZZ2DK	Office Supplies	N
			08/15/2024 09/15/2024			

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1 General Fund

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5462	Bremer Bank (Elan ACH)		4,212.83	31 Transactions		
1 Fund Total:			4,212.83	General Fund	1 Vendors	31 Transactions

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Vendor		<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>		<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	5462	Bremer Bank (Elan ACH)						
6	10-923-000-0000-6268			700.00	KINZER ECO SILVICULTURE CERT C	X363648	Staff Training, Development	N
5	10-923-000-0000-6268			700.00	RYAN ECO SILVICULTURE CERT COU	X494705	Staff Training, Development	N
	5462	Bremer Bank (Elan ACH)		1,400.00	2 Transactions			
10 Fund Total:				1,400.00	Trust	1 Vendors	2 Transactions	

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19 Long Lake Conservation Cen

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Vendor	<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	5462 Bremer Bank (Elan ACH)						
12	19-521-000-0000-6205		18.70	MAILING CANTEEN STUFF	4715110303635416	Postage	N
				08/23/2024 08/23/2025			
11	19-521-000-0000-6360		384.00	WIX INTERNET RENEWAL	4715110303635416	Services, Labor, Contracts	N
				08/23/2024 08/23/2025			
	5462 Bremer Bank (Elan ACH)		402.70	2 Transactions			
19 Fund Total:			402.70	Long Lake Conservation Center	1 Vendors	2 Transactions	
Final Total:			6,015.53	3 Vendors	35 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
1	4,212.83	General Fund	
10	1,400.00	Trust	
19	402.70	Long Lake Conservation Center	
All Funds	6,015.53	Total	Approved by,
			
			

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	1,617.63	Health & Human Services	
	25	16.03	Opioid Remediation Settlement	
	All Funds	1,633.66	Total	Approved by,
				
				

Total Elan paid 8.29.24 = \$7649.19